1. Find the book’s location, status, and call number in the library catalog:
   - Location: Book Shelves
   - Status: Available
   - Call Number: HQ 1381.E44 1999

2. Use the call number to find the book’s floor and shelf location:
   - HQ: H’s are on the third floor; find H’s then find HQ’s alphabetically.
   - 1381: In the HQ’s, find 1381.
   - .E44: Find the E’s in the HQ1381 area then find 44 in digit order.
   - The number is decimal: .E44 occurs after .E439.
   - 1999: Years are arranged chronologically.

3. Can’t find it? Ask the reference desk or text the desk at 773-442-2758!